

**PRESS RELEASE**

**City of Clayton  
accepting applications for an  
unexpected vacant seat on the City's**

**PLANNING COMMISSION  
Office Term: August 2011 thru June 2012**

An un-expired term of office on the Clayton Planning Commission will occur in August 2011.

The Planning Commission is comprised of 5 members appointed by the City Council for two-year terms. The Planning Commission advises the City Council on land use matters, including General Plan amendments and Zoning Ordinance amendments. The Commission also makes decisions on Site Plan Reviews, Use Permits, Subdivisions, and Variances. Planning Commission meetings are open to the public and its decisions can be appealed to the City Council.

- The Planning Commission meets on the second and fourth Tuesday of each month, 7:00 pm, in Hoyer Hall of the Clayton Community Library.
- Planning Commissioners presently receive a monthly stipend of \$120.
- An applicant must be 18 years of age, a registered voter and resident of Clayton.

Applications may be obtained:

In person: Clayton City Hall  
6000 Heritage Trail  
By mail: Call City offices at 925-673-7300  
E-mail: contact [ljackson@ci.clayton.ca.us](mailto:ljackson@ci.clayton.ca.us)  
City's web site: [www.ci.clayton.ca.us](http://www.ci.clayton.ca.us)

Please return a completed application to the City Clerk by 5:00 p.m. Friday, August 5, 2011. Interviews will be held in mid August. Appointments are expected to be made at the City Council meeting of August 16, 2011.

## PLANNING COMMISSION APPLICATION

**All information contained on this application is public record. This includes home address and all phone numbers and this position is required to fill out a Financial Statement of Economic Interest.**

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Home address: \_\_\_\_\_ Home phone: \_\_\_\_\_

Business phone: \_\_\_\_\_

FAX number: \_\_\_\_\_ if applicable

Length of residence in Clayton: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Present employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Education and special training:

Experience and activities, which particularly qualify you for an appointment to the Clayton Planning Commission:

How do you perceive the role of a Planning Commissioner?

Other interests and hobbies:

List three references with phone numbers:

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Signature